

Position Title:	GP Registrar – Mental Health		
Department:	Mental Health Service	Cost Centre:	P0877
Enterprise Agreement:	DOCTORS IN TRAINING (VICTORIAN PUBLIC HEALTH SECTOR) (AMA VICTORIA/ASMOF) (SINGLE INTEREST EMPLOYERS) ENTERPRISE AGREEMENT 2022-2026		
Classification	Registrar Year 1 – HM25		
Reports To:	Clinical Director – Mental Health Service		
Infection Control Risk Category:	Category A		

Primary Purpose

The GP Registrar – Mental Health is a General Practice Advanced Training position. The trainee will work as part of the clinical team assisting in the medical and psychiatric management of mental health consumers mainly in the community setting at South West Healthcare. Under the supervision and guidance of Specialist Psychiatrists and other senior clinicians, the Registrar will be involved in the assessment and management of South West Healthcare Mental Health Service community consumers.

It is also important the Registrar actively pursues the learning objectives of the position. These include gaining experience in history taking, examination and the management of patients presenting with a variety of mental health issues comorbid medical or alcohol and other drug problems. During the basic training period the Registrar plays a key role in the provision of mental health clinical services including exposure to early intervention, aboriginal health services, dual diagnosis, rural and remote psychiatry as part of the training program.

Under the supervision the trainee will provide:

Direct clinical assessment and treatment; consultation and advice; Promotion of best practice standards and the development and promotion of quality improvement activities.

Accountabilities and Key Results Areas

To provide medical and psychiatric assessment and care within the role competencies expected of a supervised GP Advanced Trainee Registrar in General Psychiatry. By actively participating in scheduled placements, and adhering to agreed levels of responsibility for allocated clinical responsibilities, the trainee will undertake the learning objectives as provided and outlined by the Royal Australian College of General Practitioners (RACGP), under guidance of the Royal Australian and New Zealand College of Psychiatrist (RANZCP) basic training, across a broad range of service settings and sites.

Under supervision the trainee will provide the following:

- a) Direct clinical assessment and treatment
- b) Consultation and advice to other professionals and colleagues
- c) Promotion of best practice standards
- d) Development and promotion of quality improvement activities

During the training period the Registrar plays a key role in the provision of mental health clinical services to consumers across the breadth of the Mental Health Services, specifically exposure to community mental health care, early intervention, aboriginal health services and remote and rural psychiatry are part of the training program.

South West Healthcare reserves the right of amendment, addition or deletion to this position description as it considers necessary to serve the best interests of the organization.

Generic Responsibilities and Accountabilities

- Comply with all relevant legislative requirements, organisational policies, by-laws, standing orders, vision & missions statements and values including, but not restricted to:
 - Infection Control policies
 - Confidentiality policy and privacy legislation
 - Occupational Health and Safety policies and regulations
 - Guidelines of the State Services Authority including the public sector Employment principles and Code of Conduct
 - Fire, disaster and other emergency procedures
 - Smoke Free Campus policy
 - Risk Management policies and guidelines
 - Consumer Participation Strategy

- Attend orientation/induction or other mandatory training and relevant Health Safety updates in areas such as Fire, Emergency Responses and Manual Handling
- Current Immunisation status in alignment with South West Healthcare’s Immunisation Policy
- Promote the organisation in a positive manner
- Participate as a cohesive member of the health care team
- Respect the rights of individuals
- Provide a child safe environment
- Participate in Continuous Quality Improvement within the organisation
- Accept responsibility for your own personal belongings
- Respect and appropriately care for the organisation’s property and equipment
- Participate in an annual Staff development Review

SPECIFIC RESPONSIBILITIES, DUTIES AND SKILLS:

- Undertake assessment, investigation and management of patients as delegated by specialists and/or senior clinicians. It is important that the Registrar maintains communication with their clinical supervisors and seek assistance as required.
- As a Registered Medical Practitioner, exercise the role and function within the guidelines of the Victorian Mental Health & Wellbeing Act, 2022 and complete necessary documentation specific to the Victorian Mental Health & Wellbeing Act, 2022 including participate in Mental Health Tribunal Hearings.
- Complete patient documentation including the clinical history, physical & mental state examination and management in a detailed, accurate and legible manner. This includes consideration of relevant psychosocial issues.
- Order and coordinate investigations and check and document the results.
- Liaise as relevant with other members of the treating team, including Nursing staff, Allied Health staff, General Practitioners and staff in other Clinical Units.
- Communicate with patients and their families as relevant.
- Provide appropriate clinical handover to other clinicians involved in the ongoing care of South West Healthcare patients.
- Participate in the discharge planning of South West Healthcare patients, including where appropriate referral documentation and prescribed medication.

After Hours Cover Roster:

- The Registrar will be required to participate in regular after hours mental health service on-call roster in conjunction with other Registrars and Psychiatrists.
- The Registrar may on occasions be required to cover other Registrars in their absence.

Educational Activities:

- The Registrar is expected to be proactive in attaining their learning objectives. This will be through their general clinical work and also through their attendance at clinical review meetings and training sessions.
- The Registrar is expected to make use of and follow the extensive range of evidence based clinical guidelines that are readily available on the South West Healthcare intranet.
- The Registrar is expected to assist in the support of medical students attached to the South West Healthcare.

Evaluation:

- Evaluation is by the clinical supervisor. A mid-term and end of term evaluation is to occur.

South West Healthcare reserves the right of amendment, addition or deletion to this position description as it considers necessary to serve the best interests of the organisation.

Key Relationships

Internal:	Clinical Director Mental Health Services, RANZCP principal supervisor, Mental Health Services employees
External:	MHS’ employees based at Warrnambool, Hamilton, Portland and Camperdown Community Mental Health Services.

Position Impact

Direct Reports:	
Budget:	

Selection Criteria:

- a) To be qualified as a medical practitioner and possess those qualifications recognized as relevant to the role of The GP Registrar - Psychiatry

- b) To be enrolled as The GP Registrar – Psychiatry by the Royal Australian College of General Practitioners (RACGP),
- c) General Registration with AHPRA is compulsory.
- d) Clinical experience relevant to the practice of clinical psychiatry across a broad range of bed- and community based mental health services.
- e) Well developed team skills, ability to work well within multi-disciplinary settings.
- f) Ability to work under direction and supervision of designated senior medical staff, consistent with the level of the position.
- g) Time management and priority setting skills.
- h) Effective communication and interpersonal skills, ability to build and sustain professional networks and partnerships.
- i) Well developed conflict management and negotiation skills.
- j) Basic computer skills, including in word processing and utilization of the Electronic Medical Record (EMR).

Approvals

Employee Signature:		Date:	
Manager's Signature:		Date:	